



LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION,
GWALIOR



NAME OF WORK

REPLACEMENT OF HOCKEY DRAIN COVERS AT L.N.I.P.E, GWALIOR

BID DOCUMENT

LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION, GWALIOR

(DEEMED TO BE UNIVERSITY)

No.: E/B&R/HOCKEY DRAIN COVER TENDER/08/2024-25/ 17


Date : 29/8/2024

NOTICE INVITING TENDER

Sealed tenders in two bid system are invited for the following “**REPLACEMENT OF HOCKEY DRAIN COVERS AT L.N.I.P.E, GWALIOR**” from the eligible companies / firms/ contractors/ agencies, having experience of the similar works(s) .

The interested companies /firms /contractors /agencies, who are qualified as per eligibility conditions of the tender, given in the tender form, may submit their tenders in the prescribed format along with EMD and required documents, by speed post or registered post or by hand, so as to reach /drop in the tender box at the office of **Deputy Registrar (Estate), LNIPE, Gwalior by 3:00 PM on 12th Sep 2024**. The quoted rates of only those bidders shall be considered, who are found eligible as per eligibility criteria prescribed in the tender document, and who submit information and documents in all respect.

The tender-application form fee is NIL and the same containing detailed specifications, terms and conditions etc., are available on the website of Institute www.lnipe.edu.in, which may be downloaded for submission.


(Dr.Sanjeev Yadav)
REGISTRAR I/c



INFORMATION AND INSTRUCTION TO BIDDERS

Lakshmbai National Institute of Physical Education, Gwalior invites tenders from eligible firms/specialized agencies satisfying the eligibility criteria mentioned in the document.

SCHEDULE: -

Sl. No.	ITEM	DESCRIPTION
1	Name of Institute	LNIPE,GWALIOR
2	NIT No.	E/B&R/ REPLACEMENT OF HOCKEY DRAIN COVERS /08/2024-25/
3	Location	GWALIOR
4	Tender Type	OPEN
5	Tender Category	Maintenance Works
6	Type of Contract	Works
7	Work Category	Composite
8	Is Multi Currency Allowed	No
9	Date of Publishing/Issue/Start	As per CPP Portal
10	Document download start date	As per CPP Portal
11	Document download end date	As per CPP Portal
12	Date & time of pre-bid meeting	As per CPP Portal
13	Venue of pre-bid meeting	As per CPP Portal
14	Last date & time of uploading of bids	As per CPP Portal
15	Date & time of opening of Technical bids	As per CPP Portal
16	Bid Validity Days	180 Days
17	Work Completion Duration	90 Days
18	Earnest Money Deposit (EMD) AND PERFORMANCE GUARANTEE/SECURITY DEPOSIT	EMD @ 5% AND Performance Guarantee/Security Deposit @ 10 % of Contract Value on Award of Tender
19	Non- Refundable Processing Fee (Inclusive of GST @18%)	Nil
20	No. of Bids / Covers	02 (Two)
21	Address for communication	LNIPE, MELA ROAD, GWALIOR
22	e-mail address	registrar@lnipe.edu.in

LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION, GWALIOR

(DEEMED TO BE UNIVERSITY)

TENDER DOCUMENT CUM FORM FOR

“REPLACEMENT OF HOCKEY DRAIN COVERS AT L.N.I.P.E, GWALIOR”

(A.) ELIGIBILITY CRITERIA

1. The Bidding Agencies are required to submit the technical bid in the given format at ‘**Annexure A**’, along with the copies of following documents, duly signed/self-attested, with the technical bid for being declared to be eligible.
 - I. **EMD of Rs.70,000.00 (Rs. Seventy Thousand only)** in the form of Demand Draft in favour of “Registrar, LNIPE, payable at Gwalior or NEFT/RTGS in the Institute’s Bank Account.The Bidder shall submit the online receipt of the payment done along with the details of payee’s account.
 - II. Certificate of incorporation of the bidder (Copy of Certificate to be enclosed).
 - III. **CGST/SGST Registration** (Certificates to be enclosed along with GST return of the preceding one quarter.)
 - IV. Income Tax Permanent Account Number (**PAN**). (Copy of PAN card to be enclosed.)
 - V. The average annual financial turnover during the last three (3) years, ending 31st March 2023 should be at least 30 % of the estimated cost. (Furnish details and copies of “**Certificate of Turnover**” issued by a registered Chartered Accountant in the format at ‘**Annexure-B**’ along with the **Balance Sheets** of these **three years and Income Tax returns**).
2. Experience of having successfully any Civil works completed (up to June 2024) during preceding 7 years in Government department(s)/ Organization(s)/Educational Institute(s) by either of the following: -
 - (a). Three similar works completed each costing not less than the amount equal to 40% the estimated cost.
 - (b). Two similar works completed each costing not less than the amount equal to 50% the estimated cost.
 - (c). One similar work completed costing not less than the amount equal to 80% the estimated cost.[Enclose copies of only 3/2/1 work order(s) along with respective completion certificate(s)]
3. The Bidder(s) need to have its own Bank Account. (Details of Bank Account to be enclosed along with Account Statement of previous Quarter of on-going FY).
4. A declaration to the following effect is required to be submitted on the affidavit of Non-Judicial Stamp of Rs.100 /- that
 - (a) There is no pending criminal case before any Court of Law against the Proprietor/Firm/Partner on the bidder company.

- (b) The bidder has not defaulted from the payment of statutory dues like EPF, ESIC, GST, Income Tax etc. during the last three financial years.
- (c) The bidder is not blacklisted by any of the following:
Government department(s), PSU(s), Organization(s), Educational Institute(s), Autonomous Institute(s) during the last three financial years.
- (d) No contract of the Bidder has been terminated before expiry of term during the last three financial years.

(B.) FINANCIAL BID

1. Financial Bid is required to be submitted in the format at '**Annexure-C**'.
2. Financial Bid of only technically qualified bidders will be opened at scheduled date & time, to be intimated separately to such bidders.
3. The rates quoted should be inclusive of all taxes. Nothing additional shall be payable during the period of contract.

(C.) PROCEDURE FOR TENDER SUBMISSION

1. Tenders are required to be submitted in a main sealed super scribed "**REPLACEMENT OF HOCKEY DRAIN COVERS AT L.N.I.P.E, GWALIOR**" and it has to be dropped in the Tender Box kept in the Office of Deputy Registrar (Estate) **by 3:00 PM on 12th Sep 2024**. The same can also be sent by Speed-Post / registered post by clearly mentioning the above subject on Envelope and in such cases; it would be responsibility of the bidder that the same is reached to the Institute **by 3:00 PM on 12th Sep 2024**.

1. The main tender envelope should contain two sealed Envelopes as under: -

Envelope No.1: Containing duly filled in '**Technical Bid**' as per '**Annexure-A & Annexure-B**' along with required documents.

Envelope No.2: Containing duly filled in '**Financial Bid**' as per '**Annexure-C**', Rate/Amount to be given in numerical and in words in the space provided for the purpose and write '**Financial Bid**' on the Envelope.

2. All pages of the Technical and Financial Bid shall be duly numbered and self-attested by the bidder.
3. Xerox copies of all the submitted documents shall be self-attested.
4. Conditional Bids will not be accepted.
5. At any time prior to the opening of technical bids, the Institute may for any reason modify the tender document by suitable amendment/corrigendum(s) through website of the Institute. No separate communication will be required to be sent to prospective bidders.
6. The bidders will comply with the terms and conditions mentioned in the tender document and accordingly clearly fill all the columns in both the formats (Technical & Financial), failing which the Institute reserves the right to reject the same.
7. Incomplete filled-in tenders shall be rejected.
8. The bid shall be opened as scheduled in the Notice Inviting Tender (NIT), in the presence of bidders or their authorized representatives, if any.
9. The financial bids of only the technically qualified bidders shall be opened. No separate communication will be established in this regard.
10. In case, there is a Public Holiday on the scheduled date/day of opening the technical or financial bids, the same shall be opened on the next working day at the same time.

11. The bidders are expected to visit the site at the Institute to inspect the proposed work and be aware of the site conditions and scope of work, which is to be declared in the tender form.
12. No correspondence shall be established with those bidders, whose bids are rejected on technical or financial basis.

(D.) GENERAL CONDITIONS OF THE CONTRACT

1. The estimated measurement of repair work is provisional and is given merely as a rough guide. The quantity and items mentioned in the schedule may therefore vary, which will have to be accepted by the contractor in the offered rates. The payments shall be made to the agency as per actual measurement of work executed at site.
2. The payment shall be made to the contractor on satisfactory completion of the work taking out scrap. The contractor shall prepare computerized tax invoices prescribed format/pro-forma. There is no part/running bill or advance payment system. First and Final Bill shall be submitted to the Institute for payment post completion of entire work.
3. After communication regarding award of work, the successful bidder shall, within 7 days, submit a non-judicial stamp of Rs. 100/- and sign an agreement with the Institute for the work, on the terms & conditions of the present tender
4. **The successful bidder will deposit requisite Performance Security @ 10% of contract value by Demand Draft or Fixed Deposit in the name of Registrar, LNIPE, Gwalior, which shall be valid at least for a period of Eighteen (18) months.**
5. EMD of unsuccessful bidders will be returned after finalization of tender. No interest shall be payable on such refund.
6. **The Performance Security shall be refunded after 12 Months period from the date of successful completion of work and satisfaction of the Institute. No interest shall be payable on such refund.**
7. **The work shall be completed within 90 days from the date of commencement of work.**
8. **Scrap of MS material shall be weighed by contractor in presence of authorized representative of Institute and its value deducted as per rate submitted in the financial bid.**
9. The bidders shall quote their rates as per various terms and conditions given in the tender document under price bid, inclusive of all taxes, appropriate materials, labor, machinery, machines tools and plants and all appliances whatsoever are necessary for the complete execution of the work. Nothing extra shall be paid by Institute other than those quoted in the price bid, if scope of extra/lead or contingency work is not approved by the Vice-Chancellor of the Institute.
10. All the required labour will be provided by the contractor only and no minor shall be engaged at site. For all intents and purposes, the unskilled labor and such-like personnel provided by the contractor shall be the employees of the contractor, who shall be responsible to provide all admissible and/or fringe benefits to such personnel in the same manner as the contractor does to its other employees. The LNIPE shall not own any responsibility in any manner whatsoever for the same and the Institute will not provide any labor [unskilled/UWA] for any scope of work whatsoever.
11. The competent authority of the Institute reserves right to accept the whole or any part of the tender and the contractor shall be bound to perform the same at the quoted rates.
12. The tender for the works shall remain open for acceptance for a period of **180 days** from the date of opening of financial bids of technically qualified bidders.
13. **A penalty @ Rs. 500/- per day will be imposed for delay**, which shall be deducted from the bill of the contractor and the penalty so imposed **shall not exceed 5%** of the total cost. If any hurdle arises, the same may be intimated to the office of Registrar and accordingly, extension of time-period shall be made, if required.

14. The work shall be carried out as per CPWD specifications and up to the entire satisfaction of the Institute's Sports in-charge.
15. No waste/ debris of any sort other than dismantled material of the pitches, will be left at the work site or anywhere in the Institute campus and the contractor shall be responsible to remove and dispose it outside the campus at their own cost.
16. The contractor will be fully responsible for any type of loss to the Institute property during execution of work. If any damage is caused at the site or surroundings, the same shall be made good within the quoted rates without any additional payments on this account.
17. The contractor shall raise the Bill as per actual work carried-out at site. Any item of work exceeding the quantity specified in this tender document shall require prior written permission of the Institute. The payment shall be made to the contractor on receipt of bills and upon satisfaction of the Institute with respect to the entire work.
18. Necessary statutory deductions will be made from the Bill, as applicable from time to time.
19. Debarred/blacklisted agency/firm/ individual shall not be permitted to participate in the tendering process.
20. The sub-contracting shall not be allowed.
21. If the contractor fails to complete the work as per work order up to the satisfaction of the Institute, or commits breach of any of the terms and conditions of contract, then the Institute shall have right to forfeit EMD and/or performance security / guarantee, as the case may be. In addition, the Institute shall have the right to blacklist the contractor.
22. The contractor will not be entitled for any compensation due to enactment of any law / regulation etc. during the currency of the contract.
23. All Taxes on materials or any element of this contract shall be payable by the contractor and the Institute will not entertain any such claim whatsoever in this respect. The contractor's rates shall cater to all such taxes.
- 24. The Institute will deduct income tax and any other tax applicable, at source from all the payments made to the contractor under this contract, in accordance with the provisions of IT Act or any other law as applicable from time to time.**
25. The contractor shall be responsible for any damage to the equipment, machinery or system of the contractor's staff and the same will have to be made good at his risk and cost.
26. The contractor shall be fully responsible to observe the labor safety provisions.
27. Action in case of bad work - If it shall appear to that any work has been executed with unsound, imperfect or unskillful workmanship or with materials of any inferior description the Engineer-in- Charge may rectify and re-execute the work or remove and replace with others, the material or articles complained of as the case maybe at the risk and expense in all respects of the contractor.
28. If the contractor fails to execute the awarded work or leaves half-way or fails to complete it to the entire satisfaction of the Institute, or commits breach of any of the terms and conditions of contract, then the Institute shall have right to forfeit bid security and/or performance security, as the case may be. The Institute shall also have the right to blacklist the contractor.
29. Criteria for work award will ordinarily be the aggregated lowest rates quoted for all the items.
30. The Institute reserves the right to ask the justification of quoted rates before finalization of agency.
31. The contractor has to follow all electricity rules as amended from time to time and contractor shall be responsible for any mishap due to negligence on his/labor part whatsoever.
32. In the event of any dispute between the Institute and contractor, it shall be resolved

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through mutual discussions between the parties. If it cannot be resolved through discussions, then an Arbitrator shall be appointed by the Vice Chancellor, LNIPe, Gwalior and the matter shall be referred to so appointed Arbitrator, whose decision shall be binding and final.

33. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the bidders, who resort to canvassing will be liable to rejection.
34. Prior approval is required for any extra, lead or contingency work, if required.
35. Defect Liability Period /Warranty Period is of 1 Year for any, Defects or Structural defects or any problem occurred and the Working Firm/Agency will visit the site(s). The Agency will submit in writing to the Institute after Complete Work is executed.
36. The agency will submit a SoP to the Institute after complete work is executed.
37. A declaration will be submitted by the bidder on its company's letter head for not being blacklisted/debarred/restrained by any institute work or tender, if accepted by the Institute or not.
38. If any discrepancy/error is found in the Hindi version, the English version will be deemed as finally applicable.

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TECHNICAL BID FOR REPLACEMENT OF HOCKEY DRAIN COVERS AT L.N.I.P.E GWALIOR

SL N O.	DESCRIPTION	WHETHER DOCUMENT IS SUBMITTED OR NOT	FURNISH INFORMATION HERE	COPY ENCL OSED AT PAGE NO.
1	Full Name of Bidder	Yes/No		
2	EMD of Rs.70,000.00 in the form of Demand draft in favor of the Registrar, LNIPE, Gwalior.	Yes/No		
3	Full Address, Phone Number, email, website of Bidder	Yes/No		
4	Status of the Bidder, .i.e. Public, Private(Ltd.) / Partnership Firm(s) or Proprietor firm (Certificate of Incorporation to be enclosed)	Yes/No		
5	CGST/SGST Act Registration issued by the competent authority (Registration along with the GST returns for last one quarter to be enclosed)	Yes/No		
6	Permanent Account Number (PAN) issued by the Income Tax Department (Copies of PAN card to be enclosed)	Yes/No		
7	The Average Annual financial turnover during the last three(3) Financial Years ending March 2023 should be at least 30% of the estimated cost (Furnish Certificates of Turnover issued by a registered CA along with balance sheets of these three FY along with Income Tax returns	Yes/No		
8	Experience of having successfully completed civil works (up to JUNE 2024) in Government department(s)/PSU(s)/Organization(s)/ Educational Institute(s) by either of the following: - (a).Three civil works completed each costing not less than the amount equal to 40% the estimated cost. (b).Two civil works completed each costing not less than the amount equal to 50% the estimated cost. (c).One civil work completed costing not less than the amount equal to 80% the estimated cost. [Enclose copies of only 3/2/1 work order(s) along with respective	Yes/No		

	completion certificate(s)]			
9	Details of Bank Account of Bidder. (Details of Bank Account to be enclosed along with Account Statement).	Yes/No	Account No., Type of Account, IFSC Code, Bank Branch etc.	
10	A declaration to the following effect is required to be submitted on the affidavit of Non-Judicial Stamp of Rs.100/-that (a)There is no pending criminal case before any Court of Law against the Proprietor/Firm/Partner on the bidder company. (b)The bidder has not defaulted from the payment of statutory dues like EPF,ESIC, GST, Income Tax etc. during the last three financial years. (c)The bidder is not blacklisted by any of the following: Governmentdepartment(s),PSU(s),Org anization(s),PrivateInstitute(s),EducationalInstitute(s),AutonomousInstitute(s) duringthelastthreefinancialyears. (d) No contract of the Bidder has been terminated before expiry of term during the last three financial years.	Yes/No		
11	Any other Information that bidder desires to submit, relevant to the contract and Present bidding.	Yes/No		

DECLARATION

1. We have carefully examined the tender document and offer our bids for the aforesaid work in conformity with all the terms and conditions stated therein.
2. We declare that we have carefully read each and every term and condition and the scope of work given in the tender document and having understood the same by making a physical/spot assessment of the site. We accept our acceptance without any condition or deviation.
3. We agree to keep the bid valid for a period of **180 days** from the date of opening the bid and it shall be binding on us and may be accepted at any time before the expiry of this period.
4. We understand that if this bid is accepted and work awarded to us, then we accept it and agree to abide it in all/any terms and conditions of the tender document.
5. We give our irrevocable consent to the forfeiture of the Performance Security Deposit, leaving the tender document/agreement incomplete during the period of agreement or on breach of terms and conditions of agreement in any manner whatsoever.
6. Unless and until a formal agreement is formalized and executed, the tender document or agreement together with or without our written acceptance thereof shall constitute a binding effect upon the parties.
7. I/We give our consent that the decision of the tender committee/ or competent authority of the Institute shall be final and accepted to me in every manner whatsoever to me/us.

DATE:

PLACE:

Signature of the Bidder.....

Name, Address, Phone No. & Seal

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CERIFICATE(s) OF TURNOVER
FOR THE PURPOSE OF SUBMISSION OF

“REPLACEMENT OF HOCKEY DRAIN COVERS AT L.N.I.P.E, GWALIOR”

This is to Certify that Mr./Ms.

has registered the following turnover and Profit/loss during the last three (3) Financial Years.

FINANCIAL YEAR	ANNUAL TURNOVER (In Rupees)	NET PROFIT/LOSS (In Rupees)
2020 - 21		
2021 - 22		
2022- 23		

The above information/figures are true and authentic in nature to the best of our knowledge and belief and derived from the Balance Sheets and/or Income Tax returns of the said firm.

DATE:

PLACE:

Signature of the CA.....

Name, Regn. No. & Seal

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DECLARATION BY THE BIDDER

I/WE declare and hereby submit the aforesaid document in original along with Xerox copies and undertake its correctness / veracity on the basis of enclosed ITR as well as Balance Sheets of all these financial years.

I/We are aware that furnishing of any false/fabricated information or document would lead to rejection of my/our tender at any stage, including during the contract award, besides liabilities towards prosecution under appropriate law.

DATE:

PLACE:

Signature of the Bidder.....

Name, Address, Phone No. & Seal

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FINANCIAL BID FOR REPLACEMENT OF DRAIN COVERS AT HOCKEY GROUND

Sl.No.	Item Description	Unit	Quantity	Rate (In Rs.)	Total Amount (In Rupees)
1	Replacement of existing drain covers in Hockey field with new SS drain covers of Grade 304 of size 7' x 1.9' of thickness 1.5" approximate weight ranging between 35 kg to 40 kg on all four sides of Hockey field with dimension 91.4 m x 51.5 m (say 92 m x 52 m) making equal levels and grooves and repairs in drain with existing field. (50 on each side lengthwise and 28 on each side width wise)	EACH	156		
2	Less/Deduction Salvage Value/Scrap Value of existing MS Drain Material to be taken out by bidder on weight (Actual) basis. (38 Kg/ drain cover)	KG	6080	(-)	
	Net Amount (1-2)				

Amount in Words.....

- All rates quoted/specified by bidder are inclusive of GST. Nothing extra shall be payable.
- The quantity may vary as per actual site conditions and thus are provisional and the payments shall be made to the agency as per actual measurement of work executed at site.

DECLARATION

1. We have carefully examined the tender document and offer our services for the aforesaid work in conformity with all the terms and conditions stated therein.
2. We declare that we have carefully read each and every term and condition and the scope of work given in the tender document and having understood the same by making a physical/spot assessment of the site. We accept our acceptance without any condition or deviation.
3. We agree to keep the bid valid for a period of **180 days** from the date of opening the bid and it shall be binding on us and may be accepted at any time before the expiry of this period.
4. We understand that if this bid is accepted and work awarded to us, then we accept it and agree to abide it in all/any terms and conditions of the tender document.
5. We give our irrevocable consent to the forfeiture of the Performance Security Deposit, leaving the tender document/agreement incomplete during the period of agreement or on breach of terms and conditions of agreement in any manner whatsoever.
6. Unless and until a formal agreement is formalized and executed, the tender document or agreement together with or without our written acceptance thereof shall constitute a binding effect upon the parties.
7. I/We give our consent that the decision of the tender committee/ or competent authority of the Institute shall be final and accepted to me in every manner whatsoever to me/us.

DATE:

PLACE:

Signature of the Bidder.....

Name, Address, Phone No. & Seal

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