

LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION,
GWALIOR

(DEEMED UNIVERSITY)

**TENDER DOCUMENT CUM FORM FOR RELAYING OF 3 LAYER ITF
APPROVED SURFACE IN 2 NOS. SYNTHETIC TENNIS COURTS AT L.N.I.P.E,
GWALIOR**

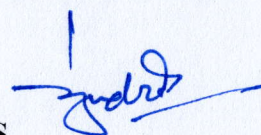
(A.) ELIGIBILITY CRITERIA

The Bidding Agencies are required to submit the technical bid in the given format at 'Annexure A', along with the copies of following documents, duly signed/self-attested, with the technical bid for being declared to be eligible:-

1. **EMD of Rs.42,000.00**(Rs. Forty Two Thousand only) in the form of Demand Draft in favor of "Registrar, LNIPE, payable at Gwalior.
2. Certificate of incorporation of the bidder.
3. **CGST/SGST Registration** (Certificates to be enclosed along with GST return)
4. Income Tax Permanent Account Number (**PAN**). (Copy of PAN card to be enclosed.)
5. The average annual financial turnover during the last three (3) years, ending 31st March 2025 should be at least 30 % of the estimated cost. (Furnish details and copies of "**Certificate of Turnover**" issued by a registered Chartered Accountant in the format at 'Annexure-B' along with the **Balance Sheets** of these **three years and Income Tax returns**).
6. Experience of having successfully any similar works completed during preceding 7 years from Oct 2018 to Sep 2025 in Government department(s)/Educational Institute(s) by either of the following: -
 - (a). Three similar works completed each costing not less than the amount equal to 40% the estimated cost.
 - (b). Two similar works completed each costing not less than the amount equal to 50% the estimated cost.
 - (c). One similar work completed costing not less than the amount equal to 80% the estimated cost.[Enclose copies of only 3/2/1 work order(s) along with respective completion certificate(s)].

Similar Works – In this NIT, similar works stands for repair works or renovation works or relaying of tennis courts with synthetic acrylic surface of construction of tennis courts with synthetic acrylic surface system – ITF approved.
7. The bidder should have a Bank Account with Solvency Certificate of at least 50 % of estimated cost issued by a Scheduled Commercial Bank.(Details of Bank Account to be enclosed along with the latest one month account statement).

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8. A declaration to the following effect is required to be submitted on the affidavit of Non-Judicial Stamp of Rs.100 /- that
- (a) There is no pending criminal case before any Court of Law against the Proprietor/Firm/Partner on the bidder company.
 - (b) The bidder has not defaulted from the payment of statutory dues like EPF, ESIC, GST, Income Tax etc. during the last three financial years.
 - (c) The bidder is not blacklisted by any of the following:
Government department(s), PSU(s), Organization(s), Educational Institute(s), Autonomous Institute(s) during the last three financial years.
 - (d) No contract of the Bidder has been terminated before expiry of term during the last three financial years.

(B.) FINANCIAL BID

1. Financial Bid is required to be submitted in the format at 'Annexure-C'.
2. Financial Bid of only technically qualified bidders will be opened at scheduled date & time, to be intimated separately to such bidders.
3. The rates quoted should be inclusive of all taxes. Nothing additional shall be payable during the period of contract.

(C.) PROCEDURE FOR TENDER SUBMISSION

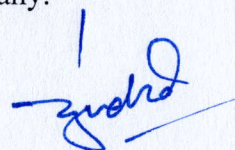

1. Tenders are required to be submitted in a main sealed super scribed "RELAYING OF 3 LAYER ITF APPROVED SURFACE IN 2 NOS. SYNTHETIC TENNIS COURTS AT L.N.I.P.E, GWALIOR" and it has to be dropped in the Tender Box kept in the Office of Deputy Registrar (Estate) by 3:00 PM on 10.11.2025. The same can also be sent by Speed-Post / registered post by clearly mentioning the above subject on Envelope and in such cases; it would be responsibility of the bidder that the same is reached to the Institute by 3:00 PM on 10.11.2025.
2. The main tender envelope should contain two sealed Envelopes as under: -

Envelope No.1: Containing duly filled in 'Technical Bid' as per 'Annexure-A & Annexure-B' along with required documents.

Envelope No.2: Containing duly filled in 'Financial Bid' as per 'Annexure-C' , Rate/Amount to be given in numerical and in words in the space provided for the purpose and write 'Financial Bid' on the Envelope.

3. All pages of the Technical and Financial Bid shall be duly numbered and self-attested by the bidder.
4. Conditional Bids will not be accepted.
5. At any time prior to the opening of technical bids, the Institute may for any reason modify the tender document by suitable amendment/corrigendum(s) through website of the Institute. No separate communication will be required to be sent to prospective bidders.
6. The bidders will comply with the terms and conditions mentioned in the tender document and accordingly clearly fill all the columns in both the formats (Technical & Financial), failing which the Institute reserves the right to reject the same.
7. Incomplete filled-in tenders shall be rejected.
8. The bid shall be opened as scheduled in the Notice Inviting Tender (NIT), in the presence of bidders or their authorized representatives, if any.

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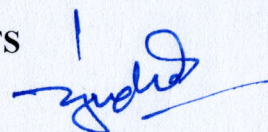
 

9. The financial bids of only the technically qualified bidders shall be opened. No separate communication will be established in this regard.
10. In case, there is a Public Holiday on the scheduled date/day of opening the technical or financial bids, the same shall be opened on the next working day at the same time.
11. The bidders are expected to visit the site at the Institute to inspect the proposed work and be aware of the site conditions and scope of work, which is to be declared in the tender form.
12. No correspondence shall be established with those bidders, whose bids are rejected on technical or financial basis.

(D.) GENERAL CONDITIONS OF THE CONTRACT

1. The estimated measurement of repair work is provisional and is given merely as a rough guide. The quantity and items mentioned in the schedule may therefore vary, which will have to be accepted by the contractor in the offered rates. The payments shall be made to the agency as per actual measurement of work executed at site.
2. This work is issued to the working agency on a **Turn-Key basis**. The payment shall be made to the contractor on satisfactory completion of the work and the contractor shall submit Tax-Invoice in prescribed format/pro-forma. There is no part/running bill or advance payment system.
3. After communication regarding award of work, the successful bidder shall, within 7 days, submit a non-judicial stamp of Rs. 100/- and sign an agreement with the Institute for the work, on the terms & conditions of the present tender within 15 days.
4. The successful bidder (L1) will also deposit requisite Performance Security @ 10% of contract value by Demand Draft or Fixed Deposit in the name of Registrar, LNIPE, Gwalior, which shall be valid at least for a period of Twelve (12) months.
5. EMD of unsuccessful bidders will be returned after finalization of tender. No interest shall be payable on such refund.
6. The Performance Security shall be refunded after 12 Months period from the date of successful completion of work and satisfaction of the Institute. No interest shall be payable on such refund. Liability Defect Period /Warranty Period is of 12 months for the work executed.
7. The work will shall be completed within 120 days from the date of commencement of work and commencement should be within 15 days from date of letter of intent (LoI) failing which Institute may cancel the award of work and forfeit EMD and/or Performance Security, as the case may be.
8. The bidders shall quote their rates as per various terms and conditions given in the tender document under price bid, inclusive of all taxes, appropriate materials, labor, machinery, machines tools and plants and all appliances whatsoever are necessary for the complete execution of the work. Nothing extra shall be paid by Institute other than those quoted in the price bid, if scope of extra/lead or contingency work is not approved by the Vice-Chancellor of the Institute.
9. All the required labor will be provided by the contractor only and no minor shall be engaged at site. For all intents and purposes, the unskilled labor and such-like personnel provided by the contractor shall be the employees of the contractor, who shall be responsible to provide all admissible and/or fringe benefits to such personnel in the same manner as the contractor does to its other employees. The LNIPE shall not own any responsibility in any manner whatsoever for the same and the Institute will not provide any labor [unskilled/UWA] for any scope of work whatsoever.
10. The competent authority of the Institute reserves right to accept the whole or any

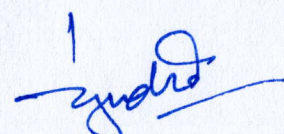
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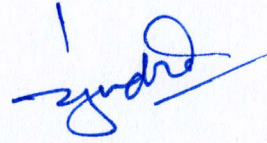
- part of the tender and the contractor shall be bound to perform the same at the quoted rates.
11. The tender for the works shall remain open for acceptance for a period of 180 days from the date of opening of financial bids of technically qualified bidders.
 12. A penalty @ Rs. 1000/- per day will be imposed for delay, which shall be deducted from the bill of the contractor and the penalty so imposed shall not exceed 10% of the total cost. If any hurdle arises, the same may be intimated to the office of Registrar and accordingly, extension of time-period shall be made, if required.
 13. The work shall be carried out as per CPWD specifications and up to the entire satisfaction of the In-charge of the Building.
 14. No waste/ debris of any sort other than dismantled material will be left at the work site or any wherein the Institute campus and the contractor shall be responsible to remove and dispose it outside the campus at their own cost.
 15. The contractor will be fully responsible for any type of loss to the Institute property during execution of work. If any damage is caused at the site or surroundings, the same shall be made good within the quoted rates without any additional payments on this account.
 16. Necessary statutory deductions will be made from the Bill, as applicable from time to time.
 17. Debarred/blacklisted agency/firm/individual shall not be permitted to participate in the tendering process.
 18. The sub-contracting shall not be allowed.
 19. If the contractor fails to complete the work as per work order up to the satisfaction of the Institute, or commits breach of any of the terms and conditions of contract, then the Institute shall have right to forfeit EMD and/or performance security/ guarantee, as the case may be. In addition, the Institute shall have the right to blacklist the contractor.
 20. The contractor will not be entitled for any compensation due to enactment of any law /regulation etc. during the currency of the contract.
 21. All Taxes on materials or any element of this contract shall be payable by the contractor and the Institute will not entertain any such claim whatsoever in this respect. The contractor's rates shall cater to all such taxes.
 22. The Institute will deduct income tax and any other tax applicable, at source from all the payments made to the contractor under this contract, in accordance with the provisions of IT Act or any other law as applicable from time to time.
 23. The contractor shall be responsible for any damage to the equipment, machinery or system of the contractor's staff and the same will have to be made good at his risk and cost.
 24. The contractor shall be fully responsible to observe the labor safety provisions.
 25. The design, work supervision and work execution shall be carried only up to the satisfaction and directions of engineer in charge.
 26. Action in case of bad work - If it shall appear to that any work has been executed with unsound, imperfect or unskillful workmanship or with materials of any inferior description the Engineer-in-Charge may rectify and re-execute the work or remove and replace with others, the material or articles complained of as the case may be at the risk and expense in all respects of the contractor.
 27. If the contractor fails to execute the awarded work or leaves half-way or fails to complete it to the entire satisfaction of the Institute, or commits breach of any of the terms and conditions of contract, then the Institute shall have right to forfeit bid security and/or performance security, as the case may be. The Institute shall also have the right to blacklist the contractor.
 28. Criteria for work award will ordinarily be the aggregated lowest rates quoted for all the items.

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29. The Institute reserves the right to ask the justification of quoted rates before finalization of agency.
30. The contractor has to follow all electricity rules as amended from time to time and contractor shall be responsible for any mishap due to negligence on his/labor part whatsoever.
31. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the bidders, who resort to canvassing will be liable to rejection.
32. Prior approval is required for any extra, lead or contingency work, if required.
33. Any dispute arising from the contract between the Institute and the contractor shall be a subject of territorial jurisdiction of Gwalior.
34. If any discrepancy/error is found in the Hindi version, the English version will be deemed as finally applicable.



ANNEXURE A**TECHNICAL BID FOR RELAYING OF 3 LAYER ITF APPROVED SURFACE IN 2 NOS.
SYNTHETIC TENNIS COURTS AT L.N.I.P.E, GWALIOR**

SL N O.	DESCRIPTION	WHETHER DOCUMENT IS SUBMITTED OR NOT	FURNISH INFORMATION HERE	COPY ENCL OSED AT PAGE NO.
1	Full Name of Bidder	Yes/No		
2	EMD of Rs.42,000 in the form of Demand draft in favor of the Registrar, LNIPE, Gwalior.	Yes/No		
3	Full Address, Phone Number, email, website of Bidder	Yes/No		
4	Status of the Bidder, .i.e. Public, Private(Ltd.) / Partnership Firm(s) or Proprietor firm (Certificate of Incorporation to be enclosed)	Yes/No		
5	CGST/SGST Act Registration issued by the competent authority (Registration along with the GST returns for last one quarter to be enclosed)	Yes/No		
6	Permanent Account Number (PAN) issued by the Income Tax Department (Copies of PAN card to be enclosed)	Yes/No		
7	The Average Annual financial turnover during the last three(3) Financial Years ending March 2025 should be at least 30% of the estimated cost (Furnish Certificates of Turnover issued by a registered CA along with balance sheets of these three FY along with Income Tax returns)	Yes/No		
8	Bank Solvency Certificate	Yes/No		

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9	<p>Experience of having successfully any similar works completed during preceding 7 years from Oct 2018 to Sep 2025 in Government department(s)/ Private Organization(s)/Educational Institute(s) by either of the following: -</p> <p>(a). Three similar works completed each costing not less than the amount equal to 40% the estimated cost.</p> <p>(b). Two similar works completed each costing not less than the amount equal to 50% the estimated cost.</p> <p>(c). One similar work completed costing not less than the amount equal to 80% the estimated cost.</p> <p>[Enclose copies of only 3/2/1 work order(s) along with respective completion certificate(s)].</p> <p>In this NIT, similar works stands for repair works or renovation works or relaying of tennis courts with synthetic acrylic surface of construction of tennis courts with synthetic acrylic surface system – ITF approved.</p>	Yes/No		
10	<p>Details of Bank Account of Bidder. (Details of Bank Account to be enclosed along with Account Statement).</p>	Yes/No	Account No., Type of Account, IFSC Code, Bank Branch etc.	
11	<p>A declaration to the following effect is required to be submitted on the affidavit of Non-Judicial Stamp of Rs.100/-that</p> <p>(a)There is no pending criminal case before any Court of Law against the Proprietor/Firm/Partner on the bidder company.</p> <p>(b)The bidder has not defaulted from the payment of statutory dues like EPF,ESIC, GST, Income Tax etc. during the last three financial years.</p> <p>(c)The bidder is not blacklisted by any of the following: Governmentdepartment(s),PSU(s),Org anization(s),PrivateInstitute(s),EducationalInstitute(s),AutonomousInstitute(s) duringthelastthreefinancialyears.</p> <p>(d) No contract of the Bidder has been terminated before expiry of term during the last three financial years.</p>	Yes/No		

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12	Any other Information that bidder desires to submit, relevant to the contract and Present bidding.	Yes/No		
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DECLARATION

1. We have carefully examined the tender document and offer our bids for the aforesaid work in conformity with all the terms and conditions stated therein.
2. We declare that we have carefully read each and every term and condition and the scope of work given in the tender document and having understood the same by making a physical/spot assessment of the site. We accept our acceptance without any condition or deviation.
3. We agree to keep the bid valid for a period of **180 days** from the date of opening the bid and it shall be binding on us and may be accepted at any time before the expiry of this period.
4. We understand that if this bid is accepted and work awarded to us, then we accept it and agree to abide it in all/any terms and conditions of the tender document.
5. We give our irrevocable consent to the forfeiture of the Performance Security Deposit, leaving the tender document/agreement incomplete during the period of agreement or on breach of terms and conditions of agreement in any manner whatsoever.
6. Unless and until a formal agreement is formalized and executed, the tender document or agreement together with or without our written acceptance thereof shall constitute a binding effect upon the parties.
7. I/We give our consent that the decision of the tender committee/ or competent authority of the Institute shall be final and accepted to me in every manner whatsoever to me/us.

DATE:

PLACE:

Signature of the Bidder.....

Name, Address, Phone No. & Seal

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ANNEXURE – ‘B’

CERIFICATE(s) OF TURNOVER

This is to Certify that Mr./Ms.
has registered the following turnover and Profit/loss during the last three (3) Financial Years.

FINANCIAL YEAR	ANNUAL TURNOVER (In Rupees)	NET PROFIT/LOSS (In Rupees)
2022– 23		
2023– 24		
2024- 25		

The above information/figures are true and authentic in nature to the best of our knowledge and belief and derived from the Balance Sheets and/or Income Tax returns of the said firm.

DATE:

PLACE:

Signature of the CA.....
Name, Regn. No. & Seal

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**FINANCIAL BID FOR RELAYING OF 3 LAYER ITF APPROVED SURFACE IN 2 NOS.
SYNTHETIC TENNIS COURTS AT L.N.I.P.E, GWALIOR**

Sl.No.	Item Description	Unit	Quantity	Rate	Amount
1	Surface dressing of the ground including removal of vegetation and inequalities by manual or mechanical means not exceeding 15 cm deep and disposal of rubbish, lead up to 1.50 kms for all kinds of soil and surfaces as per directions of the Sports-in-charge. After removing the synthetic material in existing courts, firstly screening the cracks in 'V' shape grooves and scrubbing with wire brush and thoroughly clean with water to remove all dust particles and fill cracks with Smart Care Crack Seal , etc. complete for creating a fully operational courts for immediate use, etc. complete.	Sqft	15670		
2	3 Layer Synthetic Acrylic System Work Providing and laying 3 layer Synthetic Acrylic surface (Outdoor) approved by ITF : .i. 1 Layer primer on top base – Base Primer for better grip. .ii. 1 Layer of Re-surfacer – Elastoplast Resin 853 resurface mix with Silica Quartz sand of thickness 0.5 mm. .iii. 3 Layer of colour over the top Blue/Green surface mix with Silica sand Powder, ITF approved acrylic colour – 0.5 mm. .iv. Game Line Marking etc. complete for creating a fully operational courts for immediate use, etc. complete.	Sqft	15670		
3	GST @ 18%				
	GRAND TOTAL (incl. of all GST and Misc. Charges)				

Amount in

Words.....

- All rates quoted/specified by bidder are inclusive of GST. Nothing extra shall be payable.
- The quantity may vary as per actual site conditions and thus are provisional and the payments shall be made to the agency as per actual measurement of work executed at site.

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DECLARATION

1. We have carefully examined the tender document and offer our services for the aforesaid work in conformity with all the terms and conditions stated therein.
2. We declare that we have carefully read each and every term and condition and the scope of work given in the tender document and having understood the same by making a physical/spot assessment of the site. We accept our acceptance without any condition or deviation.
3. We agree to keep the bid valid for a period of **180 days** from the date of opening the bid and it shall be binding on us and may be accepted at any time before the expiry of this period.
4. We understand that if this bid is accepted and work awarded to us, then we accept it and agree to abide it in all/any terms and conditions of the tender document.
5. We give our irrevocable consent to the forfeiture of the Performance Security Deposit, leaving the tender document/agreement incomplete during the period of agreement or on breach of terms and conditions of agreement in any manner whatsoever.
6. Unless and until a formal agreement is formalized and executed, the tender document or agreement together with or without our written acceptance thereof shall constitute a binding effect upon the parties.
7. I/We give our consent that the decision of the tender committee/ or competent authority of the Institute shall be final and accepted to me in every manner whatsoever to me/us.

DATE:

PLACE:

Signature of the Bidder.....

Name, Address, Phone No. & Seal

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