

**LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION, GWALIOR**  
**(DEEMED TO BE UNIVERSITY)**

**TENDER DOCUMENT-CUM-FORM FOR**  
**Internal and External Painting work of old Academic building at LNIPE , Gwalior**

**(A) ELIGIBILITY CRITERIA:**

The bidding agencies are required to submit the technical bid in the format given at **Annexure 'A'**, along with copies of following documents, duly signed/self-attested, with the technical bid for being declared to be eligible:-

1. EMD of Rs. 25,000/- in the form of Demand Draft in favour of "Registrar, LNIPE" payable at Gwalior.
2. Certificate of incorporation of the bidder (enclose its copy).
3. GST Registration Number (enclose its copy with the latest 3-month GST Return).
4. Income Tax Permanent Account Number (PAN) (enclose its copy).
5. Income Tax Return of last 3 financial years up to 31.3.2018 (Assessment Year 2018-19).  
The average Annual financial turnover during the last 3 years, ending 31<sup>st</sup> March 2018, should be at least 30% of the estimated cost (enclose (furnish "Certificate of Turnover" issued by a Chartered Accountant in the format prescribed at **Annexure - C**, along with balance sheets of these three years along with Income Tax Returns).
6. Experience of having successfully completed the similar work i.e. i.e. Civil construction work during preceding 7 years (up to May 2019) in Government Department/Organizations/ PSUs/Educational Institutions/Private Organizations by either of the following:-
  - a) Three similar completed works each costing not less than the amount equal to 40% of the estimated cost.
  - b) Two similar completed works each costing not less than the amount equal to 50% of the estimated cost.
  - c) One similar completed work costing not less than the amount equal to 80% of the estimated cost.[Enclose copies of only these 3/2/1 work order(s) along with respective completion certificate(s)].
7. An affidavit on non-judicial stamp of Rs. 100/- shall be furnished by the bidder to the effect that
  - (a) The firm/agency has not been blacklisted/barred by any Government Department/PSUs/Institution/Private Organizations;
  - (b) There is no pending criminal case against the bidder firm;

**(B) PRICE BID:**

Price bid will be submitted in the format at **Annexure 'B'**.

**(C) PROCEDURE OF TENDER SUBMISSION:**

1. Tenders are required to be submitted in a main sealed envelope super scribed as “**Internal and External Painting work of old Academic building at LNIPE , Gwalior**” and it has to be dropped in the tender box kept in the office of Deputy Registrar (Estate) by 3.00 PM on **9.8.2019**. The same can also be sent by speed post / registered post by clearly mentioning the above subject on the envelope, and in such cases, it would be responsibility of the bidder that the same is reached to the Institute by 3.00 PM on **9.8.2019**.
2. The main tender envelope should contain two sealed envelopes as under:-  
**Envelope No. 1** - Containing “**Technical Bid**” in format as per **Annexure ‘A’** along with required documents and Demand Draft of EMD;  
**Envelope No. 2** - “**Price Bid**” in format as per **Annexure ‘B’** rate/amount to be given in numerals as well as in words in the space provided for the purpose.
3. All pages of technical bid and price bid shall be duly page-numbered and signed by the bidder at bottom.
4. Photo copies of all the documents shall be self-attested.
5. Conditional bids will not be accepted.
6. At any time prior to the opening of technical bids, the Institute may, for any reason, modify the tender document by suitable amendments/corrigendum through website of Institute. No separate communication shall be required to be sent to the prospective bidders.
7. The bidders will comply with the conditions mentioned in the tender document and accordingly clearly fill all the columns in both the formats (technical and price), failing which, the Institute reserves the right to reject the same.
8. Incomplete filled-in tenders shall be summarily rejected.
9. The bids shall be opened as scheduled in the Notice Inviting Tender, in the presence of bidders or their authorized representatives, if any.
10. The price bids of only technically qualified bidders shall be opened, as scheduled. No separate communication will be made in this regard.
11. In case there is public holiday on the scheduled date of opening of technical/price bids, the same shall be opened on the next working day at the same time.
12. The bidders are expected to see the site to inspect repair work in question, which is required to be declared in the tender form.
13. No correspondence shall be made with these bidders, whose bids are rejected on the basis of technical or price.

**(D) GENERAL CONDITIONS OF CONTRACT:**

1. The estimated measurement of work in question is given merely as a rough guide. The quantity and items mentioned in the schedule may, therefore, vary, which will have to be accepted by the contractor in the offered rates. The payments shall be made to the



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agency as per actual measurement of work executed at site. The payment shall be made to the contractor on satisfactory completion of the work.

2. The payment shall be made to the contractor on satisfactory completion of the work.
3. Before using the material, the contractor shall get approval from the Engineer-in-charge / Institute and any change will require approval from the Institute.
4. After communication regarding award of work, the successful bidder shall, within 7 days, submit a non-judicial stamp of Rs. 100/- and sign an agreement with the Institute for the work, on the terms & conditions of the present tender.
5. The successful bidder shall also deposit requisite Performance Security @10% of contract value by online or Demand Draft or Fixed Deposit in the name of Registrar, LNIPE, Gwalior, which shall be valid at least for a period of 15 months.
6. EMD of unsuccessful bidders will be returned after finalization of tender. No interest shall be payable on such refund.
7. The Performance Security shall be refunded after successful completion of work up to the satisfaction of the Institute. No interest shall be payable on such refund.
8. The bidders shall quote their rates as per various terms and conditions given in the tender document under price bid, inclusive of all taxes, appropriate materials, labour, machinery, machines tools and plants and all appliances whatsoever are necessary for the complete execution of the work. Nothing extra shall be paid by Institute other than those quoted in the price bid.
9. All the required labour will be provided by the contractor and no minor shall be engaged at site. For all intents and purposes, the unskilled labour and such-like personnel provided by the contractor shall be the employees of the contractor, who shall be responsible to provide all admissible and/or fringe benefits to such personnel in the same manner as the contractor does to its other employees. The LNIPE shall not own any responsibility in any manner whatsoever for the same.
10. The competent authority of the Institute reserves right to accept the whole or any part of the tender and the contractor shall be bound to perform the same at the quoted rates.
11. The tender for the works shall remain open for acceptance for a period of 180 days from the date of opening of tenders.
12. The work shall be completed within 30 days from the date of awarding the work through work-order and intimation regarding commencement of work will be made by the contractor to the Institute.
13. A penalty @ Rs. 1000/- per day will be imposed for delay and shall be deducted from the bill of the contractor, which shall not exceed 5% of the total cost. If any hurdle arises, the



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same may be intimated to the Registrar and accordingly, extension of time-period shall be made accordingly, if required.

14. The work shall be carried out as per CPWD specifications and up to the entire satisfaction of the Institute.
15. No waste/malva of any sort, including dismantled material, will be left at the work site or anywhere in the Institute campus and the contractor shall be responsible to remove and dispose it outside the campus at their own cost.
16. The contractor will be fully responsible for any type of loss to the Institute property during execution of work. If any damage is caused at the site or surroundings, the same shall be made good without any additional payment on this account.
17. The contractor shall raise the Bill as per actual work carried-out at site. Any item of work exceeding the quantity specified in this tender document shall require prior written permission of the Institute. The payment shall be made to the contractor on receipt of bills in duplicate and upon satisfaction of the Institute with respect to the entire work.
18. Necessary statutory deductions will be made from the Bill, as applicable from time to time.
19. Debarred/blacklisted agency/firm/ individual shall not be permitted to participate in the tendering process.
20. The sub-contracting shall not be allowed.
21. If the contractor fails to execute the awarded work or leaves half-way or fails to complete it to the entire satisfaction of the Institute, or commits breach of any of the terms and conditions of contract, then the Institute shall have right to forfeit bid security and/or performance security, as the case may be. The Institute shall also have the right to blacklist the contractor.
22. The contractor will not be entitled for any compensation due to enactment of any law / regulation etc. during the currency of the contract.
23. All Taxes on materials or any element of this contract shall be payable by the contractor and the Institute will not entertain any such claim whatsoever in this respect. The contractor's rates shall cater to all such taxes.
24. The Institute will deduct income tax and any other tax applicable, at source from all the payments made to the contractor under this contract, in accordance with the provisions of IT Act or any other law as applicable from time to time.
25. The contractor shall be responsible for any damage to the equipment, machinery or system of the contractor's staff and the same will have to be made good at his risk and cost.



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26. When the works are carried out , the splashes and droppings from white washing , color washing, painting, etc. on walls , floor, windows etc shall be removed and the surface cleaned simultaneously with the completion of these items of work in the individual rooms.
27. The contractor shall be fully responsible to observe the labour safety provisions.
28. Action in case of bad work - If it shall appear to that any work has been executed with unsound, imperfect or unskilful workmanship or with materials of any inferior description the Engineer-in-Charge may rectify and re-execute the work or remove and replace with others, the material or articles complained of as the case maybe at the risk and expense in all respects of the contractor.
29. Criteria for work award will ordinarily be the aggregated lowest rates quoted for all the items.
30. The Institute reserves the right to ask the justification of quoted rates before finalization of agency.
31. The contractor has to follow all electricity rules as amended from time to time and contractor shall be responsible for any mishap due to negligence on his part.
32. In the event of any dispute between the Institute and contractor, it shall be resolved through mutual discussions between the parties. If it cannot be resolved through discussions, then an Arbitrator shall be appointed by the Vice Chancellor, LNIPE, Gwalior and the matter shall be referred to so appointed Arbitrator, whose decision shall be binding and final.
33. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the bidders, who resort to canvassing will be liable to rejection.
34. Any dispute arising out of the contract between the Institute and contractor, shall be subject to the territorial jurisdiction of Gwalior.

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**LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION, GWALIOR**  
**(DEEMED TO BE UNIVERSITY)**

"Internal and External Painting work of old Academic building" at LNIPE , Gwalior

**TECHNICAL BID**

Sl. No.	Description	Whether enclosures are required.	Furnish information here	Copy enclosed at Page No.
1	Name of the bidder firm/ Company/Agency/Contractor.			
2	Full address, Telephone/Mobile No., E-mail address, Website etc.			
3	EMD of Rs. 25,000/- in the form of Demand Draft in favour of "Registrar, LNIPE" payable at Gwalior.	YES	DD No. _____ Dated _____ Amount 25,000/- Bank _____ Branch _____	
4	Certificate of incorporation of the bidder (enclose its copy).	YES		
5	GST Registration Number (enclose its copy along with the latest 3-month Return).	YES		
6	Permanent Account Number issued by the Income Tax Authorities (enclose its copy).	YES		
7	Income Tax Return of last 3 financial years up to 31.3.2018 (Assessment Year 2018-19). The average Annual financial turnover during the last 3 years, ending 31 <sup>st</sup> March 2018, should be at least 30% of the estimated cost. (furnish "Certificate of Turnover" issued by a Chartered Accountant in the format prescribed at <b>Annexure - C</b> , along with balance sheets of these three years along with Income Tax Returns)	YES	<u>F.Y.</u> <u>Turnover</u> (Rs.) 2015-16  2016-17  2017-18	
8	Experience of having successfully completed the similar work i.e. Civil construction work during preceding 7 years (up to May 2019) in Govt. Department/ Organizations/ PSUs/ Institutions/Private Organizations by either of the following:- a) Three similar completed works each costing not less than the amount equal to 40% of the estimated cost.	YES		



	<p>b) Two similar completed works each costing not less than the amount equal to 50% of the estimated cost.</p> <p>c) One similar completed work costing not less than the amount equal to 80% of the estimated cost.</p> <p>[Enclose copies of only these 3/2/1 work order(s) along with respective completion certificate(s)].</p>			
11	<p>An affidavit on non-judicial stamp of Rs. 100/- shall be furnished by the bidder to the effect that</p> <p>a) The firm/agency has not been blacklisted/barred by any Government Department/Organizations/PSUs/Educational Institutions/Private Organizations;</p> <p>b) There is no pending criminal case against the bidder firm.</p>	<b>YES</b>		

**UNDERTAKING**

1. I/We have carefully gone through and have understood the tender document including the General Terms & Conditions, Work scope and specifications stipulated in the tender. I/We undertake to abide by them.
2. I/We hereby confirm that all the information furnished in this tender, is true and correct to the best of my knowledge and nothing material has been concealed therefrom.
3. I/We have seen the site and inspected repair work in question, for which the present bid is being submitted.
4. I/We give consent that the decision of the tender committee and/or competent authority of the Institute shall be final and acceptable to us.
5. I/We have submitted Price Bid in a separate sealed inner envelope.

Date: \_\_\_\_\_ Signature of bidder: \_\_\_\_\_

Place: \_\_\_\_\_ Name of bidder: \_\_\_\_\_

Address & Phone: \_\_\_\_\_

Rubber Stamp: \_\_\_\_\_

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**“Internal and External Painting work of old Academic building” at LNIPE , Gwalior**

**PRICE BID**

Sl. No.	DSR Item No.	Description of work	Unit	Quantity	Rate in numerals & words (in INR)	Amount in numerals & words (in INR)
1.	13.80	Providing and applying white cement based putty of average thickness 1 mm, of approved brand and manufacturer, over the plastered wall surface to prepare the surface even and smooth complete.	Sqm	800		
2.	13.88	Removing white or colour wash by scrapping and sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete	Sqm	2325		
3.	13.90	Distempering with 1st quality acrylic distemper (Ready mix) having VOC content less than 50 grams/ litre of approved brand and manufacture to give an even shade :				
	13.90.1	Old work (one or more coats)	Sqm	11150		
		<b>TOTAL COST</b>				

**Amount in Numerals:** \_\_\_\_\_

**Amount in Words:** \_\_\_\_\_

All the rates quoted above are inclusive of all taxes, FOR at work-site and nothing is payable in addition to these quoted rates

**Declaration**

- 1) I/We have carefully gone through and have understood the tender document including the General Terms & Conditions, Work of scope and specifications governing in the tender. I/We undertake to abide by them.
- 2) I/We hereby agree to supply the equipment as detailed above at the rates mentioned above and their installation and commissioning. I/We have read the terms & conditions of tender carefully and I/We hereby give my/our un-conditional and irrevocable acceptance to the same.
- 3) I/We hereby confirm that all the information furnished in this tender, is true and correct to the best of my knowledge and nothing material has been concealed therefrom.
- 4) I/We agree to the forfeiture of my/ our EMD or performance security in the event of my/our failure to execute to the supply and/or installation within the time-frame provided in this tender.
- 5) I/We give consent that the decision of the tender committee and/or competent authority of the Institute shall be final and acceptable to us.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Signature of bidder: \_\_\_\_\_

Name & Address of bidder: \_\_\_\_\_



**CERTIFICATE OF TURNOVER**  
**(FOR THE PURPOSE OF SUBMISSION OF TENDER FOR**  
**Internal and External Painting Work of old Academic building at LNIPE , Gwalior)**

(To be submitted in original)

This is to certify that M/s .....  
 has registered the following turnover and profit/loss during the last three financial years:-

Financial Year	Annual Turnover (in Rupees)	Net profit/loss

The above information/figures are true and authentic to the best of our knowledge and belief and derived from the Balance Sheet and / or Income Tax Return of the said firm.

Date:

Place:

Seal & signature of Chartered Accountant

Regn. No. ....

**DECLARATION BY THE BIDDER**

I/We hereby submit the aforesaid document in original and undertake its correctness / veracity on the basis of enclosed ITR as well as Balance Sheets of all these three financial years. I/we are aware that furnishing of any false information / fabricated document would lead to rejection of my/our tender at any stage, including during the contract award, besides liabilities towards prosecution under appropriate law.

Date:

Place:

Signature of bidder: \_\_\_\_\_

Name, Address, Phone No. of agency (with Seal): \_\_\_\_\_