

Lakshmibai National Institute of Physical Education, Gwalior

Deemed to be University

(Government of India, Ministry of Human Resource Development Notification No.F.9-14/92-U.3 dated 21.09.1995 under section 3 of UGC Act, 1956)

Government of India, Ministry of Youth Affairs and Sports



No.: E/BOR/Boys Hostel/13/20-21/10

Dated: 19/01/21


Notice Inviting Tender

Tenders are invited in two-bid sealed covered envelope (technical and financial) for the following maintenance work from eligible firms/contractors having experience of similar works:-

Name of work	Estimated cost (inclusive of all taxes)	Earnest Money Deposit	Last date & time for submission of tender	Date & time of opening of bids
Terrace Repair with waterproofing admixture and Toilet Repair work of Azad , Pratap, Shivaji , Subash Houses at LNIPE, Gwalior.	Rs. 7.50 lakh	Rs. 22,500/- (by Bank Draft in favour of "Registrar, LNIPE" payable at Gwalior.	Up to 11:30 AM on 16.02.2021	Technical bids: At 12:00 PM on 16.02.2021 Financial bids: To be decided later on, after technical bids examination.

The interested companies/firms/contractors/agencies, who are qualified as per eligibility conditions of the tender, given in the tender form, may submit their tenders in the prescribed format along with EMD and required documents, by speed post or registered post or by hand, so as to reach/drop in the tender box at the office of Deputy Registrar (Estate), LNIPE, Gwalior by **11:30 AM on 16.02.2021**. The tender form cost is Nil.

The tender form containing detailed specifications, terms and conditions etc., may be downloaded from the web-site of Institute www.lnipe.edu.in and CPPP.


19/01/2021
Prof. A.S. Sajwan
I/c REGISTRAR

LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION, GWALIOR
(DEEMED TO BE UNIVERSITY)

TENDER DOCUMENT-CUM-FORM FOR

**“Terrace Repair with waterproofing admixture and Toilet Repair work of Azad , Pratap,
Shivaji , Subash Houses at LNIPE, Gwalior”**

(A) ELIGIBILITY CRITERIA:

The bidding agencies are required to submit the technical bid in the format given at **Annexure ‘A’**, along with copies of following documents, duly signed/self-attested, with the technical bid for being declared to be eligible:-

1. EMD of Rs. 22,500/- in the form of Demand Draft in favour of “Registrar, LNIPE” payable at Gwalior.
2. Certificate of incorporation of the bidder (copy of certificate to be enclosed).
3. CGST/SGST Registration (Certificate along with GST Returns of the preceding one month to be enclosed).
4. Income Tax Permanent Account Number (PAN) (copy of PAN Card to be enclosed).
5. Income Tax Return of last 3 financial years up to 31.3.2019 (Assessment Year 2019-20).
The average Annual financial turnover during the last 3 years, ending 31st March 2019, should be at least 30% of the estimated cost (“Certificate of Turnover” issued by a Chartered Accountant in the format prescribed in the tender at **Annexure - B**, along with audited Annual Statement of Accounts and Income Tax Returns of these three years to be enclosed).
6. Experience of having successfully completed the similar work i.e. i.e. Civil construction work during preceding 7 years (up to December, 2020) in Government Department/ Organizations/ PSUs/Educational Institutions/Private Organizations by either of the following:-
 - a) Three similar completed works each costing not less than the amount equal to 40% of the estimated cost.
 - b) Two similar completed works each costing not less than the amount equal to 50% of the estimated cost.
 - c) One similar completed work costing not less than the amount equal to 80% of the estimated cost.[Enclose copies of only these 3/2/1 work order(s) along with respective completion certificate(s)].
7. The bidder has its own Bank Account (Details of account along with statement of last one month to be furnished).
8. A declaration to the following effect is required to be submitted on affidavit on non-judicial stamp of Rs. 100/- that
 - (a) There is no pending criminal case before any Court of law against the Proprietor / firm / Partner or the bidder company;

- (b) The bidder has not defaulted from the payment of statutory dues like EPF, ESI, GST, Income Tax etc. during the last three years;
- (c) The bidder is not blacklisted by any Government Organization/PSU/Autonomous Body/ Govt. Educational Institute/Private Organizations during the last three years;
- (d) No contract of the bidder has been terminated before expiry of term during the last three years.

(B) FINANCIAL BID:

- 1. Price bid is required to be submitted in the format at **Annexure 'C' only**.
- 2. Price bid of only technically qualified bidders will be opened at scheduled date & time, to be intimated separately to such bidders.
- 3. The rates quoted should be inclusive of all taxes. Nothing additional shall be payable during the period of contract.

(C) PROCEDURE OF TENDER SUBMISSION:

- 1. The main tender envelope should contain two sealed envelopes as under:-

Envelope No. 1 - Containing duly filled in "**Technical Bid**" as per "**Annexure 'A'**" and **Annexure 'B'**" with all required documents and Demand Draft / Bankers Cheque on account of EMD.
(Write "**Technical Bid**" & "**EMD**" on envelope);

Envelope No. 2 - Containing "**Financial Bid**" in duly filled in "**Annexure 'C'**"
(Write "**Financial Bid**" on envelope).

- 2. Tenders are required to be submitted in a main sealed envelope super scribed as "**Terrace Repair work with waterproofing admixture of Auditorium building at LNIPE, Gwalior**" and it has to be dropped in the tender box kept in the office of Deputy Registrar (Estate) by 11:30 AM on **16.02.2021**. The same can also be sent by speed post / registered post by clearly mentioning the above subject on the envelope, and in such cases, it would be responsibility of the bidder that the same is reached to the Institute by 11:30 AM on **16.02.2021**.
- 3. All pages of technical bid and price bid shall be duly page-numbered and signed by the bidder at bottom.
- 4. Photo copies of all the documents shall be self-attested.
- 5. Conditional bids will not be accepted.
- 6. At any time prior to the opening of technical bids, the Institute may, for any reason, modify the tender document by suitable amendments/corrigendum through website of Institute. No separate communication shall be required to be sent to the prospective bidders.
- 7. The bidders will comply with the conditions mentioned in the tender document and accordingly clearly fill all the columns in both the formats (technical and price), failing which, the Institute reserves the right to reject the same.
- 8. Incomplete filled-in tenders shall be summarily rejected.



9. The bids shall be opened as scheduled in the Notice Inviting Tender, in the presence of bidders or their authorized representatives, if any.
10. The price bids of only technically qualified bidders shall be opened, as scheduled. No separate communication will be made in this regard.
11. In case there is public holiday on the scheduled date of opening of technical/price bids, the same shall be opened on the next working day at the same time.
12. The bidders are expected to see the site to inspect repair work in question, which is required to be declared in the tender form.
13. No correspondence shall be made with these bidders, whose bids are rejected on the basis of technical or price.

(D) GENERAL CONDITIONS OF CONTRACT:

1. The estimated measurement of work in question is given merely as a rough guide. The quantity and items mentioned in the schedule may, therefore, vary, which will have to be accepted by the contractor in the offered rates. The payments shall be made to the agency as per actual measurement of work executed at site. The payment shall be made to the contractor on satisfactory completion of the work.
2. The payment shall be made to the contractor on satisfactory completion of the work.
3. Before using the material, the contractor shall get approval from the Engineer-in-charge / Institute and any change will require approval from the Institute.
4. After communication regarding award of work, the successful bidder shall, within 7 days, submit a non-judicial stamp of Rs. 100/- and sign an agreement with the Institute for the work, on the terms & conditions of the present tender.
5. The successful bidder shall also deposit requisite Performance Security @10% of contract value by online or Demand Draft or Fixed Deposit in the name of Registrar, LNIPE, Gwalior, which shall be valid at least for a period of six (6) months.
6. EMD of unsuccessful bidders will be returned after finalization of tender. No interest shall be payable on such refund.
7. The Performance Security shall be refunded after successful completion of work up to the satisfaction of the Institute. No interest shall be payable on such refund.
8. The bidders shall quote their rates as per various terms and conditions given in the tender document under price bid, inclusive of all taxes, appropriate materials, labour, machinery, machines tools and plants and all appliances whatsoever are necessary for the complete execution of the work. Nothing extra shall be paid by Institute other than those quoted in the price bid.
9. All the required labour will be provided by the contractor and no minor shall be engaged at site. For all intents and purposes, the unskilled labour and such-like personnel provided by the contractor shall be the employees of the contractor, who shall be responsible to provide all admissible and/or fringe benefits to such personnel in the same manner as the contractor does to its other employees. The LNIPE shall not own any responsibility in any manner whatsoever for the same

10. The competent authority of the Institute reserves right to accept the whole or any part of the tender and the contractor shall be bound to perform the same at the quoted rates.
11. The tender for the works shall remain open for acceptance for a period of 180 days from the date of opening of tenders.
12. The work shall be completed within 60 days from the date of signing agreement and intimation regarding commencement of work will be made by the contractor to the Institute.
13. A penalty @ Rs. 500/- per day will be imposed for delay and shall be deducted from the bill of the contractor, which shall not exceed 5% of the total cost. If any hurdle arises, the same may be intimated to the Registrar and accordingly, extension of time-period shall be made accordingly, if required.
14. The work shall be carried out as per CPWD specifications and up to the entire satisfaction of the Institute.
15. No waste/malva of any sort, including dismantled material, will be left at the work site or anywhere in the Institute campus and the contractor shall be responsible to remove and dispose it outside the campus at their own cost.
16. The contractor will be fully responsible for any type of loss to the Institute property during execution of work. If any damage is caused at the site or surroundings, the same shall be made good without any additional payment on this account.
17. The contractor shall raise the Bill as per actual work carried-out at site. Any item of work exceeding the quantity specified in this tender document shall require prior written permission of the Institute. The payment shall be made to the contractor on receipt of bills in duplicate and upon satisfaction of the Institute with respect to the entire work.
18. Necessary statutory deductions will be made from the Bill, as applicable from time to time.
19. Debarred/blacklisted agency/firm/ individual shall not be permitted to participate in the tendering process.
20. The sub-contracting shall not be allowed.
21. If the contractor fails to execute the awarded work or leaves half-way or fails to complete it to the entire satisfaction of the Institute, or commits breach of any of the terms and conditions of contract, then the Institute shall have right to forfeit bid security and/or performance security, as the case may be. The Institute shall also have the right to blacklist the contractor.
22. The contractor will not be entitled for any compensation due to enactment of any law / regulation etc. during the currency of the contract.
23. All Taxes on materials or any element of this contract shall be payable by the contractor and the Institute will not entertain any such claim whatsoever in this respect. The contractor's rates shall cater to all such taxes.
24. The Institute will deduct income tax and any other tax applicable, at source from all the payments made to the contractor under this contract, in accordance with the provisions of IT Act or any other law as applicable from time to time.

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25. The contractor shall be responsible for any damage to the equipment, machinery or system of the contractor's staff and the same will have to be made good at his risk and cost.
 26. When the works are carried out, the splashes and droppings from white washing, color washing, painting, etc. on walls, floor, windows etc shall be removed and the surface cleaned simultaneously with the completion of these items of work in the individual rooms.
 27. The contractor shall be fully responsible to observe the labour safety provisions.
 28. Action in case of bad work - If it shall appear to that any work has been executed with unsound, imperfect or unskilful workmanship or with materials of any inferior description the Engineer-in-Charge may rectify and re-execute the work or remove and replace with others, the material or articles complained of as the case maybe at the risk and expense in all respects of the contractor.
 29. Criteria for work award will ordinarily be the aggregated lowest rates quoted for all the items.
 30. The Institute reserves the right to ask the justification of quoted rates before finalization of agency.
 31. The contractor has to follow all electricity rules as amended from time to time and contractor shall be responsible for any mishap due to negligence on his part.
 32. In the event of any dispute between the Institute and contractor, it shall be resolved through mutual discussions between the parties. If it cannot be resolved through discussions, then an Arbitrator shall be appointed by the Vice Chancellor, LNIPE, Gwalior and the matter shall be referred to so appointed Arbitrator, whose decision shall be binding and final.
 33. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the bidders, who resort to canvassing will be liable to rejection.
 34. Any dispute arising out of the contract between the Institute and contractor, shall be subject to the territorial jurisdiction of Gwalior.



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(DEEMED TO BE UNIVERSITY)

**“Terrace Repair with waterproofing admixture and Toilet Repair work of Azad ,
Pratap, Shivaji , Subash Houses at LNIPE, Gwalior”**

TECHNICAL BID

Sl. No.	Description	Whether document required to be submitted	Furnish information here	Copy enclose at Page No.
1	EMD of Rs. 22,500/- in the form of Bank Draft in favour of “Registrar, LNIPE” payable at Gwalior.	DD No. Dated Amount Name of Bank & Branch	_____ _____ Rs. _____ _____ _____	To be furnished in separate envelope
2	Name of the bidder with complete address, Phone Number, E-mail, Website etc.	NO		N.A.
3	Status of the bidder i.e. Public Ltd./Pvt. Ltd./Partnership firm or Proprietorship firm (Certificate of incorporation to be enclosed).	YES		
4	CGST/SGST Act Registration issued by the Competent Authority (Registration along with GST Return for preceding three months to be enclosed).	YES		
5	Permanent Account Number (PAN) issued by the Income Tax Authorities (copy of PAN Card to be enclosed).	YES		
6	Average Annual financial turnover during the last 3 years, ending 31 st March 2019, should be at least 30% of the estimated cost (“Certificate of Turnover” issued by a Chartered Accountant in the	YES	F.Y. _____ Turnover 2016-17 2017-18	

	format prescribed in tender at Annexure – 'B' , along with audited Annual Statement of Accounts and Income Tax Returns of these three years to be enclosed).		2018-19	
7	<p>Experience of having successfully completed similar works i.e. maintenance of Synthetic Hockey Turf anytime during last 7 years (up to December, 2020) in Government Organizations/ PSUs / Educational Institutions / Recognized Sports Federations, as under:-</p> <p>Three similar completed works each costing not less than the amount equal to 40% of the estimated cost;</p> <p>OR</p> <p>Two similar completed works each costing not less than the amount equal to 50% of the estimated cost;</p> <p>OR</p> <p>One similar completed work costing not less than the amount equal to 80% of the estimated cost.</p> <p>(Copies of work orders as above with their respective contract completion certificates to be enclosed).</p>	YES		
8	Details of bidder's Bank Account (Details of account along with statement of last one month to be furnished);	YES	Account No. Type of Account Bank Branch IFS Code	
9	<p>A declaration to the following effect is required to be submitted on affidavit on non-judicial stamp of Rs. 100/- that</p> <p>(a) There is no pending criminal case before any Court of law against the Proprietor / firm / Partner or the bidder company;</p> <p>(b) The bidder has not defaulted from the payment of statutory dues like EPF, ESI, GST,</p>	YES		

	<p>Income Tax etc. during the last three years;</p> <p>(c) The bidder is not blacklisted by any Government Organization/PSU/Autonomous Body/ Govt. Educational Institute/Private Organizations during the last three years;</p> <p>(d) No contract of the bidder has been terminated before expiry of term during the last three years.</p>			
10	Any other information, which bidder desires to submit, relevant to the present bidding.			

DECLARATION

1. We have carefully examined the tender document and offer our services for the aforesaid work in conformity with all the terms and conditions stated therein.
2. We declare that we have carefully read each and every condition and the scope of work given in the tender document and having understood the same by making a physical/spot assessment of the work, we confirm our acceptance without any condition or deviation.
3. We agree to keep the bid valid for a period of 180 days from the date of opening of bid and it shall be binding on us and may be accepted at any time before the expiry of that period.
4. We undertake that if this bid is accepted and work awarded to us, then we accept it and agree to abide by and fulfill all the terms and conditions of the tender document.
5. We give our irrevocable consent to the forfeiture of EMD and / or performance security deposit, in the event of default on our part in accepting awarded work at initial stage, or leaving the contract incomplete during the period of contract, or on breach of conditions of contract in any manner whatsoever.

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6. Unless and until a formal contract is prepared and executed, the tender document together with our written acceptance thereof shall constitute a binding effect upon the parties.
 7. I/We give consent that the decision of the tender committee and/or competent authority of the Institute shall be final and acceptable to me / us.

Date:

Place:

Signature of bidder: _____

Name, Address, Phone & Seal: _____

ANNEXURE 'B'

CERTIFICATE OF TURNOVER
(FOR THE PURPOSE OF SUBMISSION OF TENDER FOR

**“Terrace Repair with waterproofing admixture and Toilet Repair work of Azad , Pratap,
Shivaji , Subash Houses at LNIPE, Gwalior”**
(To be submitted in original)

This is to certify that M/s
has registered the following turnover and profit/loss during the last three financial years:-

Financial Year	Annual Turnover (in Rupees)	Net profit/loss

The above information/figures are true and authentic to the best of our knowledge and belief and derived from the Balance Sheet and / or Income Tax Return of the said firm.

Date:

Place:

Seal & signature of Chartered Accountant
Regn. No.

DECLARATION BY THE BIDDER

I/We hereby submit the aforesaid document in original and undertake its correctness / veracity on the basis of enclosed ITR as well as Balance Sheets of all these three financial years. I/we are aware that furnishing of any false information / fabricated document would lead to rejection of my/our tender at any stage, including during the contract award, besides liabilities towards prosecution under appropriate law.

Date:

Place:

Signature of bidder: _____

Name, Address, Phone No. of agency (with Seal): _____

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**“Terrace Repair with waterproofing admixture and Toilet Repair work of Azad , Pratap,
Shivaji , Subash Houses at LNIPE, Gwalior”**

FINANCIAL BID

Sl. No.	Description of work	Unit	Quantity	Rate in numerals & words (in INR)	Amount in numerals & words (in INR)
1.	Terrace Repair work with waterproofing admixture of Azad , Pratap, Shivaji , Subash Houses. Firstly removing the old and loose old cement concrete of the roof and throwing the debris away from the building and according to the in-charge after cleaning the roof, mix waterproofing solvent in cement and pour it over the roof and pour 50 mm thick new cement concrete 1: 2: 4 (one cement, two sanders and four ballast 12 to 16 mm thick) over it and neat finish top layer mix cement & water proofing admixture by volume, admixture compound mixed @ 2 litre per 50 kg of cement.	Sqft	5250		
2.	Water proofing treatment over common Hall or equivalent at leakage/ seepage area consisting of (i) Surface preparartion roughening of suface, opening of cracks in “v” grove in size of 5mmx10mm (WxD), filling of cracks with mix cement & hardener by volume, hardening compound mixed @ 2 litre per 50 kg of cement.	Sqft	3280		
3.	Outside toilet repair- Demolishing the P-trap, Tee, Band, etc. and Providing & fixing PVC plug elbow with all necessary fittings and neat finishing. Disposal of unserviceable material within 50 mtr. lead as per direction of Engineer-in-charge.	Nos.	136		
4.	Outside toilet repair- Demolishing the chocked pvc pipe and providing & fixing 4 inch pvc pipe with covered cement				

	concrete in the ratio 1:2:4 and flooring complete finishing. Disposal of unserviceable material within 50 mtr. lead or as per direction of Engineer-in-charge.	feet	1120		
5.	preparing the surface smooth including applying white cement based putty and Distempering paint.	Sqm	50		
	TOTAL COST				

All the rates quoted above are inclusive of all taxes, FOR at work-site and nothing is payable in addition to these quoted rates.

DECLARATION

1. We have carefully examined the tender document and offer our services for the aforesaid work in conformity with all the terms and conditions stated therein.
2. We declare that we have carefully read each and every condition and the scope of work given in the tender document and having understood the same by making a physical/spot assessment of the work, we confirm our acceptance without any condition or deviation.
3. We agree to keep the bid valid for a period of 180 days from the date of opening of bid and it shall be binding on us and may be accepted at any time before the expiry of that period.
4. We undertake that if this bid is accepted and work awarded to us, then we accept it and agree to abide by and fulfill all the terms and conditions of the tender document.
5. We give our irrevocable consent to the forfeiture of EMD and / or performance security deposit, in the event of default on our part in accepting awarded work at initial stage, or leaving the contract incomplete during the period of contract, or on breach of conditions of contract in any manner whatsoever.
6. Unless and until a formal contract is prepared and executed, the tender document together with our written acceptance thereof shall constitute a binding effect upon the parties.
7. I/We give consent that the decision of the tender committee and/or competent authority of the Institute shall be final and acceptable to me / us.

Date:

Place:

Signature of bidder: _____

Name, Address, Phone No. of agency (with Seal): _____

