

**LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION, GWALIOR**  
(Deemed University)

Application Form for giving prior intimation or seeking previous sanction under Rule 18(2) in respect of immovable property (other than for building of or additions and alterations to a house)  
(G.I., Dept. of Per. Trg., O.M. No. 11013/11/85-Ests. (A), dated the 23<sup>rd</sup> June, 1986)

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1. Name and Designation :.....
  2. Scale of Pay and present pay :.....
  3. Purpose of application – Sanction for transaction / prior intimation of transaction :.....
  4. Whether Property is being acquired or Disposed of :.....
  5. Probable date of acquisition / disposal of Property :.....
  6. Mode of acquisition / disposal :.....
  7. (a) Full details about location, viz., Municipal No., Street/Village/Taluk/District and State in which situated :.....  
(b) Description of the property, in the case Of cultivable land, dry or irrigated land :.....  
(c) Whether freehold or leasehold :.....  
(d) Whether the applicant's interest in the Property is in full or part (in case of partial interest, the extent of such interest must be indicated) :.....  
(e) In case the transaction is not exclusively in the name of the Government servant, particulars of ownership and share of each member :.....
  8. Sale/Purchase price of the property (Market value in the case of gifts) :.....
  9. In case of acquisition, source of sources from which financed/proposed to be  
Financed:-  
(a) Personal savings :.....  
(b) Other sources giving details :.....

10. In the case of disposal of property, was requisite sanction/intimation obtained/given for its acquisition? (A copy of the sanction/ acknowledgement should be attached) :.....
11. (a) Name and address of the party with whom transaction is proposed to be made
- (b) Is the party related to the applicant? If so, state the relationship
- (c) Did the applicant have any dealings with the party in his official capacity at any time, or is the applicant likely to have any **dealings with him in the near future** :.....
- (d) How was the transaction arranged? (whether through any statutory body or a private agency through advertisement or through friends and relatives. Full particulars to be given) :.....
12. In case of acquisition by gift, whether Sanction is also required under Rule 13 of the CCS (Conduct) Rules, 1964 :.....
13. Any other relevant fact which the Applicant may like to mention :.....

**DECLARATION**

I, ..... hereby declare that the particulars given above are true, I request that I may be given permission to acquire/dispose of property as described above from/to the party whose name is mentioned in Item 11 above.

**OR**

I, ..... Hereby intimate the proposed acquisition/disposal of property by me as detailed above. I declare that the particulars given above are true.

Station:

Signature:

Date:

Designation:

**NOTE 1.** In the above form, different portions may be used according to requirement.

**NOTE 2.** Where previous sanction is asked for, the application should be submitted at least 30 days before the proposed date of the transaction.